

Poynton High School

and Performing Arts College

myEVOLVE

What is myEVOLVE?

myEVOLVE is the parent and student portal for EVOLVE, a system used by schools to plan and manage trips, clubs and activities. myEVOLVE provides parents/carers with the ability to:

- ✓ Event Promotion
- ✓ Bookings
- ✓ Consent
- ✓ Payments
- ✓ Registers



- View details of all of the trips, clubs and activities that their children are/have been involved in
- View, download and print information and letters relating to visits, clubs and activities that their children are involved in
- Read, complete and submit consent forms
- View a catalogue of trips, clubs and activities that are available to their children
- Make booking requests for trips, clubs and activities
- Make online payments for trips, clubs and activities

School Trips

We use EVOLVE for school trips. You will be sent an email with a link to make a booking and this is now combined with the payment information.

Creating a myEVOLVE account

To enable items to be linked to your child please create a myEVOLVE account by clicking on the link below and following the instructions. This is available as an app or online. We recommend if using the website that you are using Google Chrome.

<https://evolve.edufocus.co.uk/myevolve/setup.asp?id=poyntonhigh>

Please note that you will not be able to create your account until the first day your child starts at Poynton High School as this is when they will become active.

Once you have created an account, you will see the below. This gives you access to the shop, trip consent and payment etc.



Home What's On My Activities Consent Payments

Welcome

myEVOLVE provides parents and carers with access to information about the visits and activities that their children are involved in at school or college.

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 WHAT'S ON	 MY BOOKINGS	 CONSENT
 SHOP	 PAYMENTS	 ACCOUNT

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Evolve Shop

There is a Shop within myEVOLVE (Shopping trolley icon) to allow parents to browse and purchase items, these can be seen below:



Home What's On My Activities Consent Payments

EVOLVEshop

 Books Shop Now	 Bus Tickets Shop Now	 Design and Technology Contributions Shop Now	 Exams Shop Now	 Locker Keys Shop Now
 Poynton Music Academy Shop Now	 Replacement Lanyards and Lunch Cards Shop Now	 Sponsored Walk Charities Shop Now		

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Shop items

- **Books** – Revision Guides and Literature books (You will receive a letter/email from the relevant departments when these are available to purchase.
- **Bus Tickets** – These are £25.00 for a pack of 10. There are two types, the normal bus and the late bus.
- **Design and Technology Contributions** – There are two options that we kindly ask for a contribution towards. These relate to 'Food and Textiles for key stage 3 (Years 7-9) and Product Design for GCSE and A Level students.
- **Locker Rentals** – Your child can rent a locker from Year 7 through to year 11. The cost is £30.00 for the 5 years. Once payment has been received keys will be given to the Form tutors and issued to the students.
- **School Productions** – You will receive a letter/email from the relevant departments when these are available to purchase.
- **Replacement Lanyards and Lunch Cards** – If your child has lost their lanyard or lunch card then a replacement can be purchased,
- **Replacement Locker Keys** - If your child has lost their locker key then a replacement can be purchased,
- **Donations for sponsorship** – We have certain events throughout the year where students take part in fund raising events for charity.

There is a full Parents' Guide to myEVOLVE on the school website. You will find this in the parent's section under ParentPay & Evolve.